



STATE LIBRARY RESOURCE CENTER
OVERSIGHT COMMISSION

January 16, 2014
Board Room
10:15 a.m.

Minutes

Attendees:

Sharan Marshall; Jay Bansbach; Dennis Nangle; Kathleen Teaze; Michael Gannon; Richard Werking; Mary Hastler; Debby Bennett via conference call; Cathy Ashby via Google Hangout; Dr. Carla Hayden; Gordon Krabbe; Wendy Allen; Wesley Wilson, Ryan O'Grady monitoring technology

Call to Order:

The meeting was called to order at 10:20 a.m. Sharan Marshall opened the meeting by welcoming Wendy Allen to the Commission. Wendy Allen is the Acting Chief for the Information Access Division replacing Ann Smith who retired December 31, 2013.

Approval of Minutes:

The November 25, 2013 Commission Meeting Minutes were approved as presented.

Financial Report:

Gordon Krabbe provided a report on First Quarter FY 2014 expenditures. Gordon noted that 19% of the budget has been spent thus far. He noted that expenditures are understated because no Sailor database costs have been expensed and will not be until June 2014. Also, courier contract costs for the Baltimore County Public Library have been paid while Montgomery County has not. Gordon reported that positions are being filled, salary and benefit costs have had no significant impact and the SLRC budget is on target. The next quarter will provide more clarity for the end of the fiscal year.

SAC Report:

The December SAC meeting featured a presentation by Linda Tompkins-Baldwin on the Maryland Digital Cultural Heritage (MDCH) project and her vision for the future. Wendy Allen provided an update of Relais and enhancements. Mike Walsh discussed the number of county libraries that were opting out from Sailor as the new fiber installations around the state continue. The Cecil County Public Library has decided they will go move to the Cecil County system. Many thanks to Ann Smith who retired in December of 2013.

FY2015 Budget Preview:

Gordon noted that no State budget information was available yet. The SLRC renovation program is in the Governor's budget. The budget will go before the Board of Public Works in February. There are additional costs associated with the SLRC Renovation project. Those costs include moving, RFID tagging of the SLRC collection, locating offsite collection space. These costs will be covered by state, local, and private funds. The renovation will be a 5 year project.

There will be a 1% increase in the SLRC budget related to population growth. There will be additional costs applied to the SLRC budget. This equals 2% for employees, an increase in benefit costs related to inflation. The FY 2015 budget will be available at the March SLRC Commission meeting.

FY2014 Annual Plan Update:

Wendy Allen and Wesley Wilson presented an update of the Annual Plan. The Plan is close to completion and to date the initiatives in the SLRC Strategic Plan 2011-2015 have all been addressed.

Maryland Library Consortium (MLC) Update

The Memorandum of Understanding has been completed. A letter will be sent out by Jay Bansbach to all of the superintendents of Maryland public schools and to MAPLA by the end of the month. MAPLA will need to fill two board vacancies previously filled by Ann Smith and Lynne Stonesifer.

Other Business:

No other business

Adjourn:

The meeting adjourned at 11:45 a.m.

Next meeting date:

March 27, 2014 at 10:15 a.m. at the Enoch Pratt Free Library, Central Library in the Library's Board Room, the Library's Board Room is located on the second floor of the Central Library in the Administrative wing at the South end of the second floor hall.