



STATE LIBRARY RESOURCE CENTER
OVERSIGHT COMMISSION

November 15, 2013
10:15 a.m.
State Library Resource Center – Board Room
Baltimore

Minutes

Attendees:

Irene Padilla, Sharan Marshall, Dennis Nangle, Michael Gannon, Kathleen Teaze, Richard Werking, Larry Wilt, Mary Hastler, Debby Bennett, Kathy Ashby, Carla Hayden, Gordon Krabbe, Sandra Vicchio Ann Smith, Ryan O'Grady, Wesley Wilson.

Call to Order:

Meeting was called to order at 10:25 a.m.

Introductions:

Commission members introduced themselves.

Approval of Minutes:

Minutes of the November meeting approved with an addition recommended by Richard Werking.

Committee Reports:

Sailor Advisory Committee (SAC)

Michael Gannon reported that we were down several members and were trying to recruit some more. Also, that the last Marina request via Sirsi was completed at the end of July and the Sirsi server was then turned off. The final grant report for Marina, Phase II was submitted to DLDS on August 28, 2013. The anticipated outcome of the grant and new resource sharing service is that all public service and interlibrary loan staff will demonstrate knowledge and proficiency in using the Relais software and statewide library customers will find an enhanced interlibrary loan experience. Both user groups will be surveyed in December, 2013 before the end of the first year of production. The yearly maintenance fee for Relais is due at the end of January. This will be paid by SLRC. Community Colleges will start paying \$900 each this year. Invoices will go out in November.

Ann Smith noted that Mike Walsh reported that the Broadband Opportunities Technology Program (BTOP) project is moving forward in Southern Maryland. Mike is continuing to visit the counties and answer any questions he can. Sharan Marshall indicated that the BTOP project is moving very quickly in Southern Maryland.

Financial Report

Gordon Krabbe provided a report on First Quarter FY 2014 expenditures. Gordon noted that 19% of the budget has been spent thus far. He noted that expenditures are understated because no Sailor database costs have been expensed and will not be until June 2014. Also, courier contract costs for the Baltimore County Public Library have been paid while Montgomery County has not.

Gordon reported that salary and fringe benefit costs will increase as a result of the recently negotiated 2% pay raise for all Baltimore City employees. Those costs are not reflected in the first quarter report but the pay raise is retroactive to July 1, 2013 and will be paid in the second quarter. Employee health care benefits will increase again this year and for the first time, City employees will now be required to contribute to the City pension system.

FY 2014 Annual Plan Update

Ann Smith and Wesley Wilson provided an update on first quarter progress made on the FY 14 SLRC Annual Plan. As of November, two-thirds of the initiatives have been undertaken with many completed. The African American Funeral Program database was of interest to the Commission. The project involving biographical information that is statewide in nature is moving to the Web Department for planning and execution.

MDCH Update

Linda Tompkins-Baldwin, Manager of the MDCH project provided a presentation on MDCH, how it functions, what is currently in the project pipeline, and what the future holds in respect to the Digital Public Library of American (DPLA). Linda attended the DPLA Fest in Boston on October 25, 2013. Linda obtained more detailed information about the DPLA Digital Hubs Program. SLRC does not yet qualify to become a Content Hub; there are only six of those in the United States at this time. Pratt/SLRC is working toward becoming a Service Hub.

As defined by DPLA, a “Service Hub aggregates metadata that resolves to digital objects (online texts, photographs, manuscript material, art work, etc.) from local libraries and other cultural heritage institutions. These DPLA partners are committed to working with the DPLA on behalf of a geographic region or community. To date, all service hubs represent states or regions of the United States, but we envision working with non-geographic based service hubs as well.”

There is a meeting schedule in Baltimore, in March 2014; it is anticipated that at that point, MDCH will move closer toward becoming a DPLA Service Hub.

The Commission requested that Linda return for an additional update in the future. Ann Smith noted that Linda was also scheduled to give a presentation to the Sailor Advisory Committee (SAC) in December.

Capital Project

Architect, Sandra Vicchio provided an update on the renovation plans for the State Library Resource Center (SLRC). Sandra reviewed three key issues: Why SLRC Matters; Vision for the Future; Project Timeline and Funding. The presentation included artist renderings of the new spaces along with the initial architectural drawing.

Sandra stressed that SLRC will remain open during the construction project noting that the collections and materials would be available, MILO and Delivery Services would continue, programs will continue on site and potentially in alternate locations, and that communication will be constant.

Other

There was no new business or additional comments.

The meeting adjourned at 12:20 p.m.

Submitted by Wesley Wilson