



STATE LIBRARY RESOURCE CENTER  
OVERSIGHT COMMISSION  
**September 18, 2018**  
**EPFL Orleans Street Branch**  
**10:15 a.m.**  
**Minutes**

**Attendees:**

Sharan Marshall, SLRC Commission Chair  
Michael Gannon, SAC Chair  
Miryam Chumpitaz-Karlowitz; Morgan Miller; Paula Miller; Gordon Krabbe; Ryan O'Grady; Michael Walsh and Wesley Wilson.  
Darcell Graham and Dana Newman via Google Hangouts.

**Call to Order:**

The meeting was called to order at 10:18 a.m.

**Welcome and Introductions:**

Ms. Marshall called the meeting to order and welcomed Ms. Newman (Director, Talbot County Free Library) and Ms. Miller (Director, Cecil County Public Library) to their first meeting.

**Approval of Minutes:**

Upon motion (Ms. Paula Miller), and second (Mr. Gannon) the minutes from the May 15, 2018 meeting were approved.

**SAC Report:**

Mr. Gannon announced that the Sailor Advisory Committee has new members: Elizabeth Mengel from the Sheridan Libraries (Johns Hopkins); and Ed Goyda from Somerset County Library. Carla Moore and Elizabeth Thoms were renewed for a second term. Mr. Gannon also mentioned that the existing Sailor database is on its 30th and final year and a database survey was sent out. There will be a Vendor Symposium on 9/27 at the Cylburn Arboretum and it has been advertised on MAPLA. Next meeting is scheduled for October.

**Financial Report:**

*(For the full report, please refer to the **Expenditure Report for the Quarter ending 6/30/18**)*

Mr. Krabbe informed that the full amount of the SLRC grant was spent. Almost a quarter of the grant went to Sailor databases, with the biggest expense being salaries and benefits which supports approximately 104 full time positions. Other major categories of expense were collections, building maintenance and support of the strategic and annual plans. Mr. Krabbe also mentioned that Ms. Padilla authorized the reallocation of the remaining funds from the closed Regional Information Center to Sailor infrastructure.

**FY2018 Annual Report:**

*(For the full report, please refer to the **FY2018 SLRC Annual Report**)*

Mr. Wilson reported that AskUsNow (AUN) coordinator Paul Chasen produced a paragraph which can be customized by any partner library. AUN played a strong role with National History Day and



Mr. Chasen made a major effort to reach out to schools. Maryland State Library (MSL) did a survey about interest, AUN will move forward based on the results once they are shared.

Mr. Wilson said that Genealogy continues to grow as a subject of interest. Last lecture had more than 100 attendees and the presence of the keynote speaker has been extended. For 2019, SLRC has booked CeCe Moore based on survey responses indicating interest in DNA/Genetic Genealogy. Survey also showed a high level on interest in local and regional genealogy resources. Andrew Boisvert from the DAR Library has been invited to discuss resources in the first FY19 Genealogy Circle Meeting.

Regarding Training, Mr. Wilson explained that there were over 55 individual training sessions last fiscal year, which include 14 new ones. Librarian training and public training for public programming continue to be in demand, we expect them to keep growing. Six public libraries and MSL are interested in helping developing training, meeting has been scheduled for new fiscal year.

Exhibits: There is an increase in requests for exhibits. Special Collections (SPC) manager Michael Johnson identified areas with continued requests and sent materials to be commercially digitized, so that SLRC can send exhibits to schools and libraries. Ms. Andrea Lewis is a new staff member in SPC; she previously worked in the US Capitol and is helping to develop "Trunk" programs which can be sent around the state.

Conferences: Mr. Wilson indicated that SLRC Conferences continue to have a steady number of attendees. This is attributed to the keynote presenter, who is selected based on interest around the state. Mr. Wilson also said that the Training Programming Catalog has been a great success, which makes it one of the most significant publications done through the SLRC Office. Catalogue will continue to be updated, marketing available programs and training.

#### **FY2019 Annual Plan Update:**

*(For the full document, please refer to the **FY2019 SLRC Annual Plan - September 18' Update**)*

Mr. Wilson shared information about the partnership with the Maryland Department of Labor, Licensing and Regulation (DLLR). A press release was made about three weeks ago, recognizing SLRC/EPFL for their activities in workforce development. This has enabled the SLRC to push for visibility and libraries are now seen as serious players and supporters of the workforce innovation process. The Sights and Sounds Department has recorded four videos about this process so far, which are streaming online, showing Maryland Department State Secretaries talking about the workforce process and giving credit to SLRC/EPFL for their support.

Regarding the Fall SLRC Conference, Mr. Wilson indicated that it will be held on 10/23 and responds to the need to deal with difficult customers. Mr. Dan Berstein, founder of MH Mediate, will give a major keynote in how to be conscious of mental health issues in public service and will follow up with a full workshop on how to deal with difficult customers. Another scheduled session will focus on staff professional development, according to the responses received via survey.

- Outreach to school and libraries: Ryan O'Grady has been involved this year supporting the Caroline County's Digital Families program. Fake News continues to be very popular, with 43 programs in 14 counties. Along with the Newseum piece, Mr. Wilson said that he is looking at a substantial scheduling in the coming year.



Inside the Vault videos were released highlighting Special Collections and they are expected to garner interest around the state for SLRC exhibits. Mr. Wilson also mentioned that MICA is bringing their advanced design students to learn about SLRC collections.

- AUN: Mr. Wilson explained that Mr. Chasen has been working with St. Mary's County Library and the Calvert County Library to do collaborative programming in staff development area, inviting school librarians.

Ms. Marshall noted how SLRC has opened collections, resources and training to the state like never before and recognized that in spite of the complex renovation activities in 2018, staff continues to broaden the SLRC role and support Maryland libraries. Mr. Wilson agreed that the SLRC staff did a spectacular job.

**Renovation Project Update:**

Mr. Wilson informed that the second stack has been moved to the third stack. This has been a complex process, but the collection will be in one alphabet and will improve access for staff. Elevators are now functional. The restoration in the upper level of Central Hall is now complete; Poe room is also finished. Mr. Wilson shared with the SLRC Commission Members a presentation showing pictures of the construction work in different areas.

**Meeting Dates:**

Ms. Marshall reviewed with the members the proposed meeting dates for FY 19 and they were approved. Future dates:

- November 20, 2018 - 10:15 am
- January 15, 2019 - 10:15 am
- March 19, 2019 - 10:15 am
- May 21, 2019 - 10:15 am

Enoch Pratt, Free Library, Orleans Street Branch  
1303 Orleans Street  
Baltimore, MD 21231

**Meeting Adjournment:**

The meeting was adjourned at 11:18 a.m. The next meeting is scheduled for Tuesday November 20 at the Enoch Pratt Free Library, Orleans Street branch.

Submitted by  
Miryam Chumpitaz-Karlowitz