



STATE LIBRARY RESOURCE CENTER
OVERSIGHT COMMISSION
January 17, 2017

ARLOC (Annapolis Road)

10:15 a.m.

Minutes

Attendees:

Sharan Marshall SLRC Commission Chair, Irene Padilla, Dennis Nangle, Jay Bansbach, Chuck Thomas, Debby Bennett, Mary Hastler, Elizabeth Hulett, Daria Parry, Gordon Krabbe, Wendy Allen, Ryan O'Grady, Wesley Wilson, Michael Walsh

Call to Order:

The meeting was called to order at 10:16 a.m.

Welcome and Introductions:

Sharan Marshall, SLRC Commission Chair and Director of Southern Maryland Regional Library introduced herself to new Commission member Chuck Thomas the Executive Director of USMAI, and welcomed Daria Parry over Google Hangouts.

Approval of Minutes:

The Minutes of the November meeting were approved.

Financial Report:

Gordon gave the financial report and gave the correction that the date should read 9/30/16 not 9/30/17 at the bottom in the narrative portion, and remarked that 36% of SLRC funding has been expended by the quarter's end. Systems is at 27% spent due to ongoing maintenance as some expenses occur later in the year. Executive Direction has also been lower due to the open position in the CEO's office. There will also be savings in the Regional Information Center because of a vacancy. The Library is required by the MOU to submit documentation if there is more than a 10% difference and that will be forthcoming if that ends up being the reality. The new Mayor of Baltimore city has put in an additional process in order to hire staff and all hiring in general fund positions are affected. Irene asked a question about the 22% for SAILOR and Gordon responded that databases are paid for in June.

SAC Report:

Daria Parry gave the SAC Report noting that the group met on 12/15. Daria reported that at the meeting the group reviewed the SAILOR Quarterly Report. There was a question about Relais requests and Wendy explained that some patrons are not checking their local catalog first and she has submitted a workaround enhancement request to Relais regarding this and she and Emma Beaven will have a meeting with Relais before or after ALA this year.

Stuart Ragland gave an update from MDLIBTECH and spoke about the MD Tech Connect event on 12/2—it was attended by 179 total (25% library directors, 30% IT staff, 55% library staff), the event received positive feedback, and it was roundly remarked that attendees enjoyed the affinity groups.

Mike Walsh reported that the SAILOR network is running well; Wendy said Pratt/SLRC will test a new transit procedure for OCLC, that the renovation project is on time and on budget, and that the Rosetta Stone issues have been resolved with a conference call to the EBSCO head office. EBSCO sent a follow up letter with additional details regarding the database contract. Wendy will work with Jennifer Falkowski and Stuart on Irene Padilla's request that a report regarding the return on investment (ROI) for annual databases be put together. Wendy will also coordinate with Jay Bansbach about his recent and similar study for the school libraries.

FY2018 Budget Preview:

Gordon spoke about the anticipation of a \$0.02 increase per Maryland resident, as well as continued renovation funding for the project. He also reported that Baltimore city has stated that while finances are looking up, the signed consent decree with the Attorney General and the DOJ calls for a \$10M cost up front to implement changes that consist of a paid position, training, equipment, and changes in the citizen review board. Gordon went into further detail about what the signed consent decree means. Gordon then discussed the matching city funds that are expected, stemming from the state funds towards increasing library hours. Irene explained for new Commission members that Gordon submits a draft budget in March and Commission votes in May.

FY2017 Annual Plan Update:

Wendy Allen and Wesley Wilson reviewed progress with the FY2017 Annual Plan. This included:

- An audio sample of the Maryland Yearbook collection podcast
- Demonstration of the new AskUsNow! website and outreach to schools
- Progress update on slrc.info changes—LATI and presentations catalog
- Historical view of SLRC Conference effectiveness; Spring Conference on 3/15
- Digital Maryland Conferences and Mid-Atlantic Conferences
- Lucy and Darcell went to the Best Practices Exchange Conference in Salisbury
- EPRL/SLRC celebrating 120 years as a Federal Depository Library and 35 years as a State Documents Depository.

- Gordon gave the SLRC Renovation update about the following:
 - HVAC, removal of windows, ‘We’re Open’ signs, and scaffolding
 - Erection of scaffolding inside Central Hall
 - Shift of circulation and computer commons to building’s South end
 - End of Summer/Fall 2017 is next phase: Children’s will move
 - Bound Periodicals movement from Central to Annapolis Road location
 - On time, on budget; expected completion remains Spring 2019
- SLRC creation of programs to fit Regional Library needs: Working with Difficult Customers, Customer Service, and Merchandising
- Creation of a Workforce Development Curriculum
- DIY Podcasts—“How to Download an eBook” is on YouTube
- Information Literacy presentation, looking at model reference behaviors
- Continuing to look into collecting age and demographic data from customers

SLRC Strategic Planning:

Progress regarding the new SLRC Strategic Planning process was discussed. At the previous Commission meeting, a list of potential candidates for phone interviews was brainstormed and created. This list will be finalized and there are three dates for phone interviews with Paul Meyer (Wesley and Ryan will help schedule): 2/27, 3/1, and 3/2. Additionally, the dates of March 13th and 14th will be the in-person SLRC Strategic Planning session. Survey results from MLA and LSTA will also be reviewed.

Meeting Dates:

A confirmation in time of 10:15 a.m. for future meeting dates was decided.

- March 21, 2017, 10:00 a.m. (ARLOC)
- May 16, 2017, 10:00 a.m. (Orleans Street Branch)

Annapolis Road Operations Center (ARLOC)
 1921 Annapolis Road
 Baltimore, MD
 410-396-5358

Other:

It was announced that Dennis Nangle is leaving for a job at IMLS, everyone bid farewell to Dennis and good luck in his new position.

Meeting Adjournment:

The meeting was adjourned at 11:51 a.m.