



STATE LIBRARY RESOURCE CENTER
OVERSIGHT COMMISSION

January 15, 2019
EPFL Central Library
10:15 a.m.

Minutes

Attendees:

Miryam Chumpitaz-Karlowitz; Heidi Daniel; Darcell Graham; Elizabeth Hulett; Gordon Krabbe; Sharan Marshall; Paula Miller; Dana Newman; Ryan O'Grady; Irene Padilla; Tamar Sarnoff; Michael Walsh and Wesley Wilson.
Michael Gannon and Morgan Miller via Hangouts.

Call to Order:

The meeting was called to order at 10:15 a.m.

Welcome and Introductions:

Ms. Marshall welcomed all members to the meeting.

Approval of Minutes:

Upon motion (Ms. Newman), and second (Ms. Padilla) the minutes from the November 20, 2018 meeting were approved.

SAC Report:

Mr. Gannon reported that the last SAC meeting was held on December 13th, 2018. There was a discussion of the November outage that affected library systems and the need for redundancy in the network. A decision was made to sunset the few remaining cruise accounts at the end of FY19. Sarah Kuperman and Kathy D'Angelo talked about progress in Sailor databases. Mr. Gannon also said that Tamar shared the news that a new community of practice will be formed in the state around IT hot topics such as cyber security. The group felt that Sailor was a good place for this interest group; Mike Brown from SLRC and Carla Moore from Prince George's will serve on the task group.

Financial Report:

*(For the full report, please refer to the **Expenditure Report for the Quarter Ending 12/31/18**)*

Mr. Krabbe said that the budget is in good shape and that 44% has been spent. Areas that appear to be underspent are Systems and SAILOR; and buying equipment, furniture and databases. Mr. Wilson will fill positions for the Teen Center in the coming months. By the third quarter, Mr. Krabbe will confirm if any realignment is needed and inform Ms. Padilla and the SLRC Commission.

FY2019 Annual Plan Update:

*(For the full report, please refer to the **FY2019 SLRC Annual Plan, January Update**)*

Ms. Graham reported that MILO had their annual meeting on December 6th at ARLOC with 21 participants from across the state. They had a discussion about new staff menu statistics and the need for another survey. Ms. Graham said that a consultant will be involved to explore transshipping network.



Ms. Graham stated that a training of contaminated materials was held on January 7th for the Southern Maryland Regional Library. There is one more at the Abingdon branch of Harford County on January 22.

- Outreach to libraries: Mr. Wilson explained that SLRC continues to do both the training and public programming. Demand has been maintained in Genealogy, Fake News, Mobile History and National History Day. Genealogy is most popular; and Ryan has been in every county in Maryland with Fake News, which has proved to be a very effective program. Harford County asked for two sessions of Anne Frank.

- Ask-Us-Now: It continues to market services to schools. Mr. Chasen has been consistently working with the schools and doing training. Mr. Wilson that there is no major increase at this point, but the emphasis is strong.

Ms. Padilla asked Mr. Wilson about the possible sunseting of AUN. Mr. Wilson said that Ms. Sarnoff will organize a meeting with stakeholders to have their input. This service went from a chat to a virtual service with level 3 & 4 questions. That is not what was intended.

- The Maryland Department has a collection of 10,000 to 20,000 8x10 black-and-white glossy photographs, which covers all Maryland period from early twentieth century to 1952. They were indexed informally, and now they are indexed in the collection so that is searchable and will also have thumbnails. In addition, users will have all rights of reproduction. Mr. Wilson said that this will make it much more useful.

- Census 2020: Mr. Wilson stated that SLRC/Central is a Maryland State Data Center Affiliate and will help with the Census 2020. Staff will not only be assisting customers with questions and filling out the electronic form, but also walking throughout the building and providing access. Mr. Wilson added that this is a key opportunity, libraries will be a major point if people don't have internet access.

- Staff Development and Training: Mr. Wilson said that right now the major piece is the Leadership Development Workshops. They will begin tomorrow at the Waldorf West Branch in Charles County (1/16 and 1/17) and after that it will move to Talbot County. Mr. Wilson mentioned that Mr. O'Grady and Mr. Jewitt (Social Science and History Department Manager), worked hard to put together a program and tool kit that will be available for staff. Mr. O'Grady explained that the first step was sending out a survey to understand the needs of each library system. From the survey results, six different areas were identified and researched.

- Subject guides: Mr. Wilson said that for the past 20 years, SLRC has worked hard to create a presence on the web, to help customers and librarians find information quickly. Looking at how people are using Google and web, the web guides and their use (Watching movies, finding value of old coins, "What is my old book worth", etc.), Mr. Wilson said that SLRC is looking into consolidating these resources and make them useful, and directed the members to the survey results in their folders. A discussion followed.

Mr. Wilson said that there is another survey to look at Children's services and in what areas SLRC can help. The survey has been sent to MAPLA and Marylib. Responses will be shared with the commission.



Renovation Project Update:

Mr. Wilson shared with the SLRC Commission Members a presentation with pictures of the current construction work in different areas. Collections and staff moving to their final places from March 1 to 10.

Meeting Adjournment:

The meeting was adjourned at 11:32 a.m. The next meeting is scheduled for March 19, 2019 at the Enoch Pratt Free Library, Orleans Street branch.

Submitted by
Miryam Chumpitaz-Karlowitz