



STATE LIBRARY RESOURCE CENTER  
OVERSIGHT COMMISSION  
**January 21, 2020**  
**EPFL Central Library**  
**10:15 a.m.**  
**Minutes**

**Attendees:**

Vivian Fisher, Darcell Graham, Laura Hicks, Elizabeth Hulett, Michael Johnson, Mike Walsh, Gordon Krabbe, Sharan Marshall, Ryan O'Grady, Tamar Sarnoff, Irene Padilla, and Wesley Wilson. Morgan Miller, Dana Newman, and Michael Gannon attended via Blackboard.

**Call to Order:**

The meeting was called to order at 10:16 a.m.

**Welcome and Introductions:**

Ms. Marshall welcomed all members to the meeting. Dana, Michael, and Morgan were introduced on Blackboard.

**Approval of Minutes:**

Upon motion (Ms. Hulett), and second (Mr. Gannon), the minutes from the November 19, 2019, meeting were approved.

**SAC Report:**

Michael Gannon reported out for the SAC committee. Previous meeting scheduled for December 12<sup>th</sup>, but due to various factors, the meeting was cancelled. Next meeting will be February 13<sup>th</sup>.

**Financial Report:**

*For the full report, please refer to the **Expenditure Report for the Quarter Ending 12/31/19***

Mr. Krabbe directed members to the report in their folders. Payment for databases will occur later in the year; hence the percentage for that category will increase later in FY20. Not reflected are COLA increases for Clerical and Administrative staff. This will result in an increase and will be retroactive to July 1, 2019. Ms. Marshall asked about resource delivery and if the digitization position was currently open. Ms. Graham responded that it is being interviewed for this week and next. Gordon will know more once we approach the April timeframe for a draft budget for next fiscal year.

**FY2020 Annual Plan Update:**

*For the full report, please refer to the **FY2020 SLRC Annual Plan, January Update***

Mr. Wilson discussed how AskUsNow! will sunset and how the Maryland State Library Agency sent out an email to announce the particulars to Maryland. No new training is taking place, and all systems have remained, reviewed hours, and signed up for additional hours as possible.

Mr. Johnson discussed Digital Maryland outreach, as they hosted a December 2019 tour from St. Johns College as they are investigating their own digitization unit and wanted additional information.



Mr. Wilson discussed an update to the SLRC liaisons and discussed requests for staff training including requests for library advocacy, marketing and outreach, ethics, workforce development, Google mostly, and fake news. In terms of public programming systems request: computer classes, stress release, health, fraud, workforce, home buying, and planning to make a large purchase, which mirrors a financial literacy and budgeting piece. Wesley noted that two systems requested training for their library boards. A short discussion took place between attendees acknowledging this need.

Mr. Wilson updated the commission on outreach to public libraries and public schools. Entrepreneur Academy, which is a joint project between EPFL and BCPL via ULC, has a meeting with WMRL on Feb 14<sup>th</sup>, 2020, to discuss the curriculum with WMRL and all three Western Maryland library systems/counties. Mr. Wilson updated the commission on new SLRC webinars, as well as SLRC's role in the Interagency Council on Homelessness and Workforce Development—which has a goal to reduce chronic homelessness. There has been preliminary talk to bring Entrepreneur Academy to justice involved individuals and into the Maryland Correctional Facilities. Mr. Wilson also reported on WIOA and how libraries will be highlighted in an upcoming draft portion of a WIOA report. Mr. Wilson also reported out on an exhibit currently at the Central Library of Pratt—Undesign the Redline—which SLRC has conducted tours and programs for from customers around the Metro area. In schools—visit to Severn River Middle School for a Career Day, Mayfield Woods Middle School for NHD, and Williamsport Middle School for Edgar Allan Poe's Life's Impact on his Writings.

Mr. Johnson discussed four new collections that are currently being added to: Civil War Collection from Carroll County, Preservation Maryland, Presidential Documents, and Myer Kaplon Photograph Collection. Three existing collections that continue to be added to are: African American Funeral Programs, Maryland Department Photograph Collection, and Sandy Spring Museum Archives. Mr. Wilson discussed the National Digital Newspaper Program and discussed how this would be a joint effort between public service and collections access services divisions here at SLRC. SLRC is currently working with the Digital Projects Librarian from the University of Maryland to identify eleven titles on film from the library's collection that could be digitized.

**New Business:**

Ms. Graham reports that MILO has been working hard on issues that have recently come up with Relais. The current Relais contract is up next January, and it is now time to start discussions with Polaris libraries about these OCLC issues that have been occurring recently.

**Meeting Adjournment:**

The meeting was adjourned at 11:03 a.m. The next meeting is scheduled for March 17, 2020 at the Enoch Pratt Free Library, Central location.

Submitted by  
SLRC Office