



STATE LIBRARY RESOURCE CENTER
OVERSIGHT COMMISSION
March 27, 2014

Enoch Pratt Free Library
Board Room

10:15 a.m.

Minutes

Attendees:

Mary Hastler; Richard Werking; Larry Wilt; Jay Bansbach; Cathy Ashby; Kathleen Teaze; Debby Bennett; Sharan Marshall; Irene Padilla; Carla Hayden; Gordon Krabbe; Wendy Allen; Ryan O'Grady monitoring technology; Wesley Wilson

Call to Order

The meeting was called to order at 10:28 a.m.

Approval of Minutes

The Minutes were accepted as corrected indicating the correct spelling of Cathy Ashby and Debby Bennett names.

SAC Report

Sailor FY 14 2nd Quarter Report: There was a question from Irene Padilla about a Return on Investment analysis of the databases, similar to the SLRC Dashboard. Jennifer Falkowski (SMRL) and Morgan Miller (CECI) agreed to form a small subcommittee to think about how an ROI analysis could be applied to the Sailor Databases.

The SNMG meeting report included a discussion about using Google hangouts as a substitute for video conferencing.

Sailor Network Report: Mike Walsh reported that it is “eRate season” and Sailor is examining network sites to evaluate if fiber from vendors (such as Comcast, Network MD) is cheaper than the current wireless set-up. If a third party vendor is cheaper than the wireless network will need to be removed. Factors to consider include the associated cost to remove it, establishing who the tower owner is, and if the entire network will go or just certain areas. It will take approximately 6 – 12 months to remove or transfer wireless equipment. The Cogent internet contract is up soon which may result in another price reduction.

Marina Update--covered in annual plan update

FY2014 Annual Plan Update

Wendy Allen and Wesley Wilson provided an Update on the progress with the FY 2014 SLRC Annual Plan. It was noted that the Plan has reached a 98% completion point.

There were no questions from Commission members attending.

Financial Report

Baltimore City has not asked for any reductions in the forthcoming budget. This will enable the Library to direct more funding to the materials budget, bridge the gap caused by the reduction in state funds, and to fill new and existing staff vacancies.

SLRC Capital Project Update

The funding for the SLRC renovation project was approved by the Maryland General Assembly. The project can now officially move forward. The estimated date for the beginning of construction is at the moment Spring of 2015.

The Library is looking at off-site storage possibilities in the expectation of reducing the timeline that will be developed for the construction plan, keep materials accessible, and to RFID tag all the materials in the below grade stack storage areas. The Central Library itself will remain open to the public during the entire construction process.

FY2015 Draft Budget

Gordon Krabbe presented the Draft Budget for SLRC for FY 15. Gordon noted as he did during the Financial Report employees will receive a small salary increase that will help offset the significant increase in their health insurance benefits.

City support will be used to cover the continued shortfall on the State side of the budget noting that the State's share is below the cost sharing formula as outlined in the SLRC MOU.

The three year contract established for the Sailor databases will remain in place through FY 16

FY2015 Draft Plan

Wesley Wilson noted that the DRAFT FY 15 SLRC Annual Plan was scaled back. The scale back is due to the start of the upcoming renovation and plans in place for its preparation as well as the number of retirements taking place at the close of FY 14. The DRAFT was distributed to the Commission early in order for everyone to have ample time for its review and comments at the final meeting for the year, Friday May 16, 2014.

The adjustment below to the Minutes reflects a change requested on May 16, 2014 by Richard Werking to more accurately document Richard Werking's restatement of the change recommended as recorded in the March 27, 2014 Minutes. Note that the change modifies the SLRC Strategic Plan Initiative 4.2 by restating the Initiative and removing the words public education.

The statement italicized below will replace the current wording that is in the in the FY 2015 DRAFT Annual SLRC Plan in relation to the State Library Resource Center's work with schools.

This following wording will be used:

Partner with Maryland schools in defining SLRC's role in supporting education in Maryland.

Wesley Wilson noted that the change would be made under initiative 4, Partnerships more specifically under:

4.2 ***Partner with Maryland public schools to define SLRC's role in the support of public education in Maryland*** (SLRC Strategic Plan Goal 4: Objective 2)

Next Meeting

The next meeting is scheduled for Friday, May 16, 2014 at 10:15 a.m. at the Central Enoch Pratt Free Library in the second floor Board Room.

Other

No new business

The meeting adjourned at 11:47 a.m.