



STATE LIBRARY RESOURCE CENTER
OVERSIGHT COMMISSION
November 15, 2015

ARLOC (Annapolis Road)

10:15 a.m.

Minutes

Attendees:

Irene Padilla, Jay Bansbach, Chuck Thomas, Paula Miller, Debby Bennett, Mary Hastler, Elizabeth Hulett, Daria Parry, Gordon Krabbe, Wendy Allen, Wesley Wilson, Ryan O'Grady Michael Walsh

Call to Order:

The meeting was called to order at 10:14 a.m.

Welcome and Introductions:

Irene Padilla welcomed new Commission members Chuck Thomas the Executive Director of USMAI, Paula Miller the Director of BCPL, and Elizabeth Hulett the Associate Director of Western Maryland Regional Library.

Approval of Minutes:

The Minutes of the September meeting were approved.

SAC Report:

Daria Parry gave the SAC Report noting that the group met on 10/20. Daria reported that at the meeting Stuart Ragland gave an update from MDLIBTECH and spoke about continuing VR projects; Mike Walsh reported on completing a 10 Gbps bandwidth upgrade and a response to a request from St. Mary's County; Dennis Nangle gave an update on statewide statistics; and there was a review of the SAILOR FY2016 Fourth Quarter Report and Annual SAILOR Report which Daria distributed to all Commission members.

Daria pointed out that highlights of the SAILOR Report include significant increases to database acquisitions and Marina requests and the listing of the top ten pages on the SAILOR website.

Irene Padilla requested that a report regarding the return on investment (ROI) for annual databases be put together and Daria said that she would inform Stuart Ragland and Jennifer Falkowski and they would put together this report.

Renovation Report:

Gordon Krabbe asked to speak to the renovation aspect first before delving into the financial report. Gordon reported that the \$115M renovation project is on time and on budget and that currently the DBM has reviewed the equipment and that staff is reviewing Form G. Gordon reported that scaffolding will soon be erected on the outside of the building and that this will be one of the first visible external signs of renovation work to the general public, and that shortly after the Black and White party in January, additional scaffolding will be erected in Central Hall. Gordon reported that renovation meetings are continuing with the construction company Gilbane.

Financial Report:

Gordon Krabbe reviewed the FY17 SLRC budget for the quarter ending 9/30/16 reporting that 17% of the budget has been spent and this is mostly due to timing differences of when bills are paid—SAILOR is not paid until June, the Relais maintenance costs have not yet been incurred, and book/materials and equipment purchases are slowly building up due to renovation activities. Gordon reported that the Library is just coming off of a job freeze by Baltimore City from this past June and that hiring has been and will continue to be in place for current vacancies. Gordon also reported that the City's finances are in better condition and that there is no predicted retrenchment at this time.

FY2017 Annual Plan Update

Wendy Allen and Wesley Wilson reviewed progress with the FY2017 Annual Plan.

This included:

- Completion of the expanded SLRC brochure series
- Program/Training specific guides
- Spring 2017 SLRC Conference, Circulation Conference, Collection Management Workshop at Fall 2016 SLRC Conference
- Family History Day at the Maryland State Archives
- Establishing supportive connections with Western Maryland and Eastern Shore
- Continued partnerships with Maryland schools
- Upgraded Sailor services
- Deaf Culture Digital Library (DCDL) Website creation and hosting
- DIY Podcasts, “just-in-time” and chunk learning
- Database requests and Rosetta Stone Total Activities Report

Marina – Academic Libraries:

Irene reported that a local community college wants to have access to Marina and spoke to the group on how this process happens. Chuck Thomas, the Executive Director of USMAI spoke about the consortium of libraries at public universities and colleges in the State of Maryland. He reported on how requests are fulfilled, costs, and related the mission of providing unified and cost effective approaches to acquisition and sharing of information and knowledge resources.

SLRC Strategic Planning:

Progress regarding the new SLRC Strategic Planning process was discussed. The group met on November 1, 2016 and spoke with Paul Meyer of Tecker International on the phone for an hour. Debby Bennett, Director of the Caroline County Public Library and Chair of the process is working with Irene, Sharan, and SLRC staff to consider the proposal submitted by Paul and Tecker. Copies of the proposal were distributed to Commission members. Paul Meyer has worked with the Library over the last two strategic planning cycles. Jay Bansbach and Mary Hastler reported having good experiences with Paul Meyer. Gordon noted his strengths and experience in Maryland libraries. The decision will be made by Irene and DLDS in conjunction with Gordon about acceptance of the proposal.

Meeting Dates:

A change in time to 10:00 a.m. for future meeting dates was decided since meetings are no longer held at the Central Library due to ongoing renovation.

- November 15, 2016, 10:15 am. (ARLOC)
- January 17, 2017, 10:00 a.m. (ARLOC)
- March 21, 2017, 10:00 a.m. (ARLOC)
- May 16, 2017, 10:00 a.m. (Orleans Street Branch)

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